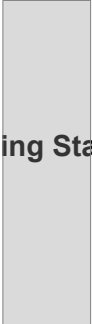



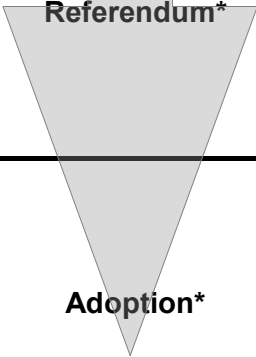


Agenda

- 1) Welcome
- 2) Richard Squires (10 - 15 mins) – Giving general information on:
 - Neighbourhood plans, with a focus on the pros and cons of using consultants in the process
 - Designated Neighbourhood plan areaGeneral discussion (45 mins)
- 3) Timeline - discussion of Tony's initial plan (15 mins)
- 4) Funding (5 mins)
- 5) Communications Strategy - (15 mins)
- 6) Actions to move us forward (i.e sub groups to achieve the timeline, for example, a communications and engagement sub group)
- 7) AOB
- 8) Topics for next meeting
- 9) Date of next meeting
- 10) Close meeting

Neighbourhood Planning – Milestone & Budget Planner

STAGE	OBJECTIVES	ACTIONS	RESOURCES
 <p style="text-align: center;">Getting Started</p>	<ul style="list-style-type: none"> • Get the community on board • Establish a steering group • Produce a programme for developing the Plan • Develop a communication strategy • Seek funding to develop the Plan • Designate the Neighbourhood Area 	<i>E.g. Write to local groups to ask for representation on working group</i>	<i>E.g. Letters and postage</i>
 <p style="text-align: center;">Developing a Vision & Objectives</p>	<ul style="list-style-type: none"> • Gathering evidence • Draft the vision and objectives • Check for general conformity with strategic policies in the Development Plan • Check draft vision and objectives with community • Draft and consult on Scoping Report for Sustainability Appraisal 	<i>E.g. Hold public event to explore issues</i>	<i>E.g. Posters & flyers</i>
			<i>E.g. Venue hire</i>
 <p style="text-align: center;">Developing the Plan</p>	<ul style="list-style-type: none"> • Develop and assess policies • Develop an implementation plan • Finalise the draft of the Neighbourhood Plan • Produce Sustainability Appraisal report • Check for general conformity with strategic policies in the Development Plan • Consult stakeholders and community on draft Neighbourhood Plan • Amend Neighbourhood Plan, if necessary • Develop Basic Conditions Statement and Consultation Statement 	<i>E.g. Illustrate suggested policies on maps of parish/settlement</i>	<i>E.g. 'Parish Online' mapping software</i>

 <p>Submission of Plan to Broadland District Council*</p>	<ul style="list-style-type: none"> • Submit Neighbourhood Plan to Broadland District Council • District Council assesses documents • District Council invites representations on Neighbourhood Plan • Appointment of examiner • Examiner's report published 	<i>E.g. Send copy of Plan and supporting info. to BDC</i>	<i>E.g. Printing of material</i>
 <p>Referendum*</p>	<ul style="list-style-type: none"> • Broadland District Council co-ordinates local referendum 	<i>E.g. Generate publicity around draft Neighbourhood Plan</i>	<i>Posters & flyers</i>
<p>Adoption*</p>	<ul style="list-style-type: none"> • If referendum indicates community support, the Neighbourhood Plan is adopted by the local planning authority 	<i>E.g. Let residents know of plan's adoption</i>	<i>Summary leaflet – print and distribution</i>

Approach 1 - self sufficient as far as we can

We obtained a grant and hired a consultant as first steps, but in retrospect I don't think the consultant was necessary, other than to make a short and authoritative speech at the first public meeting.

The first priority must be to investigate what the village wants, and to set up a web site so that you can publish progress.

You are right that there is difficulty in asking the community about the planning policies they want because people do not think in terms of planning policies, so we asked what people would like to see in the village over the next 20 years, in terms of development and in terms of what they would want conserved. We then considered which of the suggestions could be dealt with by policies and to whom we could usefully direct the remainder.

Now the planning policy areas are identified we are considering which consultants to engage for reports to support proposals.

Great Ryburgh

Approach 2 - hand it all over early

When we started the process of developing a Neighbourhood Plan we were like headless chickens. So we approached Broadland D C through Richard Squires and got advice on what to do. We also went on line and downloaded various guides. BDC will give up to £6000 and Locality will give up to £6000, the Parish Council set aside £5000 to get the project going.

We soon realised we needed a Project manager or Consultant who could guide us. We looked around and found 3 companies we looked at their CV's and local experience with BDC. We then got a quotation and we formed a budget. We then made a decision from there. Once we had Rachel on board we were flying with her expert knowledge we were flying and we got a better understanding of what to do and when.

Horsford