

Buxton with Lamas Neighbourhood PLAN

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Minutes of the Buxton with Lamas Neighbourhood Plan Steering Committee held in Lamas Village Hall on Monday 19th February 2018 at 7.30pm

PRESENT

Councillors:

Mr Shaw Mrs Kammoun Mrs Charmley
Mr S Riley

Parishioners

Rev Hagan-Palmer Mrs Roth Mr Curtis
Mr Pearce Mrs Marcer

Officers:

Laura Apps-Green – Parish Clerk

Apologies for Absence:

Rev Goodman

1) Minutes of the last meeting held on 16th January 2018

The Chairman (Tim) of the Neighbourhood Plan Steering Committee asked if the minutes from 16th January 2018 were a true and correct record of the last meeting. With one typo picked up the minutes were agreed by the committee.

2) Report from the Research Group

There was a discussion around housing needs in the parish. Steve pointed out that first the group needs to identify what the needs are of the local people. This needs to be identified before any discussions on where and what houses could or should be suggested for the village.

The discussion moved to the designated area for the neighbourhood plan. The group also used this opportunity to look at the logos put forward by the communication group, because they give more detail about the different villages that are within the parish of Buxton with Lamas. After some discussion the committee AGREED to request that the Parish Council officially designates the parish of Buxton with Lamas as the neighbourhood plan area. Clerk to ensure that this is an agenda item on the next full council agenda in March.

They also AGREED on the logo for the group, which is used on this document.

It was decided that only documents that have been **formally agreed and signed off** by the committee can be public documents. Any thoughts, suggestions, ideas from individuals in the group that are put down on paper and circulated to the group are just for reference and discussion only.

David suggested that the Research Group may benefit from a more focused approach to listing down and finding out about the parish. He used the headings the Communications Group suggested for the proposed survey, in order to make a thumbnail sketch of what the parish is like now.

- Economy – Work spaces, people working from home, industrial sites
- Homes – Identify what we have already
- Infrastructure – Shops, services
- Environment – Open spaces, need for allotments, footpaths
- Communities – Public spaces, groups
- Other Issues -

The Research Group agreed to meet again before the next committee meeting to firm up their direction and research.

Tim suggested that the steering group asks Roy Wheeler (Footpaths volunteer for the PC) to come along to the next committee meeting to give the group information on the network of footpaths that run through and around the parish. Clerk to action this and ask him to attend the meeting for a 15 min talk on the subject.

3) Report from the Communication Group

The group presented three papers, setting out a staged approach to communications and engagement culminating in four public engagement meetings. This involves running a public survey to gauge opinions and inform the Research Group's continued work. There are 3 distinct phases to the communication process:

- Warm up
- Marketing
- Engagement

All AGREED to this approach to communication.

The group will ask Broadland District Council for large maps of the parish to use as a visual on open days and also the use of their display boards. The Communications group will plan the deadlines for the consultation survey.

It was confirmed that the PC has put aside approximately £4,000 towards this project. The funding of the Neighbourhood Plan should be in the next meeting agenda, Clerk to action.

Next meeting to take place on 26th March at Badersfield Community Church at 7:30pm (*If it is available*)
Clerk to confirm this booking.